1. REFERRAL
   - unless parent objects
   - Referral source or parent suspects child of having developmental delay or disability
   - Family informed of benefits of Early Intervention Program (EIP)
   - Child referred to Early Intervention Official (EIO) within 2 days of identification
   - EIO assigns Initial Service Coordinator

2. INITIAL SERVICE COORDINATOR
   - Provides information about EIP
   - Informs family of rights
   - Reviews list of evaluators
   - Obtains insurance/Medicaid information
   - Obtains other relevant information

3. EVALUATION*
   - Determine eligibility
   - Family assessment, optional
   - Gather information for Individualized Family Service Plan (IFSP)
   - Summary and report submitted prior to IFSP
   - Child is evaluated in the following areas of development:
     - cognitive
     - physical (including hearing & vision)
     - communication
     - social/emotional
     - adaptive development

4. THE IFSP MEETING*
   - if child is eligible
   - Family identifies desired outcomes
   - EIO obtains social security numbers
   - Develop written plan
   - Family and EIO agree to IFSP
   - Identify Ongoing Service Coordinator
   - Early Intervention services specified

5. IFSP REVIEW SIX MONTHS EVALUATE ANNUALLY
   - Decision is made to continue, add, modify, or delete outcomes, strategies, and/or services
   - If parent requests, may review sooner
     - If parent requests an increase in services, EIO may ask for independent evaluation

6. TRANSITION
   - Plan for transition included in IFSP
   - Transition to:
     - services under Section 4410 of Education Law (3-5 System)
     - other early childhood services, as needed

Parent/Guardian consent is required for all steps
* May access due process procedures

Early Intervention Services:
- Nursing, nutrition, vision, occupational therapy, speech therapy, physical therapy, special instruction, assistive technology, health, transportation and more
COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE)

Children ages three to five can receive special education services through CPSE. Your child’s needs will determine what services he or she can receive.

1. Child is referred to CPSE by parent, Early Intervention service coordinator, Head Start educational director, or other professional.

2. Child is assigned a CPSE administrator who issues the parent a notice that the referral has been received and informs the parent of their due process rights and free to low cost legal help.

3. Parent receives a CPSE Packet that includes a list of preschool evaluation sites.

4. Parent selects an agency to conduct the evaluation and schedules an appointment.

5. Parent signs the Consent for Initial Preschool Evaluation form at their first appointment.

6. Evaluations are completed by an agency that the parent has selected. These can include psychological, psychosocial, speech, physical, and occupational therapy evaluations.

7. CPSE meeting is held to determine eligibility. If found eligible, the child is classified as a “preschool child with a disability” and an Individualized Education Program (IEP) is developed.
1. Check the credential of your BCBA or LBA provider:

   • How to check when your BCBA (board certified behavior analyst) provider was first certified by the board:

     **Behavior Analysis Certification Board:** https://www.bacb.com

     **BCBA:** Find a certificant: https://www.bacb.com/find-a-certificant/

     Click on find a BCBA, search by name or zip code and when you find the name of your provider, click on it and you will see when they were first board certified.

   • How to check when your LBA (licensed behavior analyst) provider was first licensed by New York State:

     **NYS Office of the professions:** http://bit.ly/2qhnFma

     Click on Licensed Behavior Analyst under profession. Type the provider’s name and click search. When you find the name of your provider, click on it and you will see when they were first licensed to practice in NYS.

     Applied Behavior Analysis became a licensed profession in NYS in 2014 so, for example, although your BCBA (Board Certified Behavior Analyst) could be certified by the BACB (Behavior Analyst Certification Board) board as of 2007, their NYS licensure could not have been issued before 2014.

2. **InsideSchools:** Independent information about NYC public schools
   https://insideschools.org

3. **Autism Speaks:** http://www.autismspeaks.org/

4. **Important information about science-based interventions and those often offered to families although not supported by research.**
   *Controversial Therapies for Autism and Intellectual Disabilities: Fad, Fashion, and Science in Professional Practice*
   http://amzn.to/2qfU4cC
5. How to apply for Medicaid Waiver: Office for People with Developmental Disabilities (OPWDD)

You can call the Front Door number for your borough and tell the representative that you would like to find out if your child is eligible for OPDWW services (Medicaid Waiver). http://on.ny.gov/2qfV8gC

- Front Door numbers:
  - **Bronx**: 718-430-0757
  - **Brooklyn**: 718-642-8576
  - **Manhattan**: 646-766-3220
  - **Queens**: 718-217-6485
  - **Staten Island**: 718-982-1913

6. **New York State Department of Health**: Information on the Early Intervention Program http://on.ny.gov/2mhpkDE

7. **Preschool Special Education Services Guide**: http://on.nyc.gov/2qgqoMB

8. **Identifying ABA Interventions**: More information about identifying ABA Interventions can be found on the BACB website: http://bit.ly/2qgUmQi
   Clink on this link for informational resource: http://bit.ly/2qfTbAO

Ivana Krstovska-Guerrero, PhD, BCBA-D received her PhD degree in Psychology, Learning Processes and Behavior Analysis subprogram, and specialization in Developmental Disabilities from the Graduate Center of the City University of New York. She is a New York State Licensed Psychologist, Board Certified Behavior Analyst, New York State Licensed Behavior Analyst, and New York State Certified Special Education Teacher.

Dr. Ivana Krstovska-Guerrero began her professional carrier in the field of developmental disabilities in 1999. She provides consultations for preschool special education facilities, develops and conducts trainings about using behavior modification procedures for preschool special educators and early intervention special educators, supervises the implementation of an Applied Behavior Analysis (ABA) early intervention programs in New York City, and supervises the supplemental insurance-based ABA services for learners with Autism Spectrum Disorder. She conducts supplemental psychological evaluations for toddlers with developmental delays to rule out Autism Spectrum Disorder in the Early Intervention Program. Dr. Krstovska-Guerrero is an Adjunct Assistant Professor at the Department of Psychology at Queens College, City University of New York. She teaches classes in Developmental Disabilities, Autism, General Psychology, Psychology of Learning, and Applied Behavior Analysis theory and practicum. Her research is focused on developing intervention to address early eye gaze impairment in toddlers with Autism Spectrum Disorders and exploring the generalization effects of eye gaze intervention on early social-communication skills and affect.

• Contact info: ivanakg12@gmail.com
APPLIED BEHAVIOR ANALYSIS (ABA) PROVIDERS
FOR STUDENTS ON THE AUTISM SPECTRUM
Proveedores de Análisis de Comportamiento Aplicado (ABA)

Ability Builders for Children
3175 East Tremont Avenue
2nd Floor
Bronx, NY 10461
(718) 239-8239
www.abckidsnyc.com

Achievement Behavior Care
6930 Groton Street
Forest Hills, NY 11375
(516) 229-1194
www.abcachieve.com

All About Kids
www.allaboutkidsnyc.com
  Bronx:
  3140B East Tremont Avenue
  Bronx, NY 10461
  (718) 239-4147

Brooklyn/Staten Island:
  175 Remsen Street, Suite 750
  Brooklyn, NY 11201
  (718) 522-7300

Queens/Manhattan:
  37-11 35th Avenue, Suites 3C & 3G
  Astoria, NY 11101
  718-706-7500

Applied Behavioral Interventions
(646) 666-3088
www.abisvc.com
  Bronx:
  329 East 149th Street, 4th Floor
  Bronx, NY 10451

Manhattan:
641 Lexington Avenue, #622
New York, NY 10022

Brooklyn:
2625 East 14th Street, Suite 200
Brooklyn, NY 11235

Build N Care
(718) 557-7188
www.buildncare.com

Center for Autism and Related Disorders (CARD)
204 East 35th Street
New York, NY 10016
(646) 964-5913

New York Center for Child Development
www.nyccd.org
  Headquarters:
  159 West 127th Street
  New York, NY 10027
  (212) 752-7575

  East Harlem:
  51A East 117th Street
  New York, NY 10035
  (212) 289-6100

  Bronx:
  2336 Andrews Avenue, 2nd Floor
  Bronx, NY 10468
  (718) 561-5300

include.nyc.org
APPLIED BEHAVIOR ANALYSIS (ABA) PROVIDERS
FOR STUDENTS ON THE AUTISM SPECTRUM
Proveedores de Análisis de Comportamiento Aplicado (ABA)

NY Behavior Analysis and Psychological Services
(646) 780-9227
www.nybaps.com

Midtown East (Headquarters):
248 East 49th Street
New York, NY 10017

Financial District:
40 Exchange Place #1413
New York, NY 10005

Staten Island:
2950 Hylan Boulevard
Staten Island, NY 10306

TheraCare
2510 Westchester Avenue
Suite 102
Bronx, NY 10461
(718) 597-5558
www.theracare.com

Proud Moments ABA
www.proudmomentsaba.com

Corporate Offices:
1449 37th Street, 3rd Floor
Brooklyn, NY 11218
(718) 215-5311

Manhattan:
15 East 40th Street
8th Floor, Suite 802
New York, NY 10016
(212) 235-5043

Queens:
333 Pearsall Avenue
Cedarhurst, NY 11516
(516) 213-3338

Staten Island:
49 Dewhurst Street
Staten Island, NY 10314
(718) 737-8145

include.nyc.org
Is your child **struggling** in school? Does your child have **special needs** or an **IEP** (Individualized Education Program)? Do you have questions about your young person with a **disability**?

WE CAN HELP

**CONTACT OUR FREE HELP LINE**

**CALL US**
212 • 677 • 4660

**TEXT US**
646 • 693 • 3175

**VISIT OUR WEBSITE**
INCLUDENYC.ORG

**ACCESS FREE RESOURCES ONLINE**

**ATTEND A FREE WORKSHOP IN YOUR COMMUNITY**

includeNYC
love, equity, & access for young people with disabilities
¿Su hijo tiene problemas en la escuela? ¿Su hijo tiene IEP (Plan de Educación Individualizado)? Como padre, ¿tiene dudas sobre las necesidades especiales de su hijo?

NOSOTROS LO PODEMOS AYUDAR

LLAME A NUESTRA LÍNEA DE AYUDA GRATUITA

LLÁMENOS
212·677·4668

MÁNDENOS UN TEXTO
646·693·3157

WHATSAPP
212·858·0795

VISITE NUESTRA PÁGINA WEB
INCLUYENYHC.ORG

ACCESO A RECURSOS
EN EL INTERNET

ASISTA A UN TALLER GRATUITO
EN SU COMUNIDAD

amor, equidad, y acceso para jóvenes con discapacidades